

The Role of the President

The President shall:

1. Call and preside at all Executive, Representatives and General Meetings of the Association;
2. Prepare the agenda for all meetings in advance of the meeting;
3. Sign and execute all contracts of agreements in the name of the Association and sign all official press releases and/or official public statements;
4. Be ex-officio member of all committees of the Association;
5. Be a regular or alternative member of all parity committees;
6. Be chairperson of the negotiations committee;
7. Attend as many school board meetings as possible or designate an alternate;
8. Be responsible for maintaining files;
9. Be responsible for regular communication with the membership via email and the website;
10. Be one of two Association delegates to the QPAT Board of Directors;
11. Supervise the handling of all grievance cases and cases of breach of contract;
12. Countersign all checks issued in the name of the Association;
13. Work full-time equivalency of their release time for the Association;
14. Carry out specific instructions of the General Assembly and Executive;
15. Make a report to the AGM;
16. Co-ordinate the work of the Executive and General Assembly; the committees of the Union; the Union itself;
17. Officially represent and speak for the Union;
18. Supervise the enforcement of a Collective Agreement between the Association and the employer;
19. Represent the Association in matters regarding negotiations;