

ATA Cheat Sheet

Understanding Your Pay Stub

The top part of your pay stub is devoted to the various government deductions and accumulated totals for the year, except for one thing, miscellaneous deductions. The misc. deductions are actually listed in the second half of the stub, and they are typically deductions for things like your health coverage. Here's what the bottom half of the pay stub looks like. In this version, there are a number of different deductions for illustrative purposes. This pay stub is from March 26th to April 8th, the time period that reflects the change in our pay scale on April 1st.

PAIEMENTS ET AUTRES DÉDUCTIONS – SALARY AND MISC. DEDUCTIONS				
Code	Unités - Units	Taux- Rate	Montant – Amount	Description
101001	5,000000	298,5885	1 492,94	Frm gén Angl Secondaire 388.17\$ (1/200) 2017-03-26 to 2017-03-31
101001	5,000000	303,8154	1 519,08	Frm gén Angl Secondaire 394.96\$ (1/200) 2017-04-01 to 2017-04-08 Basic Salary 388.17 (1/200) 2017-03-13, 2017-03-16, 2017-03-21 2017-03-23
101001	1.7500	388,1651	-679,28	Personal Social Leave 2017-03-21 Pedagogical Leave 2017-03-13 ATA/QPAT Union Leave 2017-03-16 2017-03-23 EXPENSE REIMBURSEMENT 2017-03-20
103532	0,500000	388,1651	194,08	Life Insura & Long Term D. PremiumReg. Health Insurance Premium Reg.
103533	0,500000	388,1651	194,08	Sick Days non-moneynable 0,000000
103534	0,750000	388,1651	291,12	Teacher Exit Bank 0,000000 Sick Days Agreement 00-02 25,512500 Act of God 0,000000 Special Leaves 4,000000
302002			54,40	
700401			24,76	
700411			97,83	

Codes – these are the ETSB budget codes

Units – are the number of days or the percentage of a day. A full day is 1,000000.

Rate – this is the rate per day. In this example, notice that the rate changed. This reflects the increase in pay we receive on April 1st each year. Notice that the rate is not a “full day’s pay” and that is because our 200 days’ pay is stretched out over the entire year.

Amount – is the total amount of the particular item

Description – the description of the amounts added or the reason for the deduction

In this pay stub the first two items are salary. Again, note the two different rates and the dates for those rates. Under your salary are the **deductions**. The **total of the deductions** in this case is -679,28\$ and it covers 1.75 days. Under the total are the reasons for those deductions. ½ day or 0.500000 was used for Personal Social Leave (aka Special Leave), and 0.500000 of a day was used for Pedagogical Leave, which would be for a Board-sponsored committee such as TAC (Teacher Advisory Committee) or Central PIC. The 0,750000 ATA/QPAT deduction would be for a QPAT or ATA meeting. Each of those “events” has a separate budget code so they are taken off your salary and added back on from a different budget. When you add up the total of the three events, they equal the -679.28\$.

Next is an expense reimbursement from the Athletics budget for a sports team expense paid for by the teacher.

Next are the miscellaneous deductions mentioned in the top half of the pay stub. In this case, there is Life Insurance and Long-term Disability for \$24,76, and the Health Insurance Premium for \$97,83. If you add these up, they match the total in the Misc. Deductions box in the top half of your pay stub. It might be easier to understand if there was a negative sign in front of these amounts, but there isn't, and you just have to know that these are the miscellaneous deductions that are in the top half of the pay stub.

The rest of the pay stub lists other aspects of your personal profile, basically how many days you have in each category:

Sick Days non-moneyable – these are 6 sick days that you are given when you are first hired by the Board. They are not worth any money nor are they renewable - once they are gone, that's it, they're gone. If you have any left, though, and you get sick and have used all your sick days in a given year, you can use these days.

Teacher Exit Bank – Over the years there have been a number of different “banks” for unused sick days. The Teacher Exit Bank is from earlier contracts and does not affect anyone from 2000 on.

Sick Days Agreement 00-02 - If you were a new teacher last or this year, you will not have a “Sick Days Bank” because sick days are now paid out at the end of the year. If you are a more experienced teacher and have not used all your sick days in a given year, these will accumulate and be paid out at your retirement, and at the rate of a day's pay at the time you retire – a pretty darn good deal, I'd say!

Act of God – these days are now within your Special Leaves so there is nothing to show on the pay stub.

Special Leaves – you start off with 8 Special Leave days each year and the number you have left is on each pay stub.